

**MEMORANDUM**

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TO: Stephen Oliver, Chair  
Planning Commission Members

FROM: Kathleen Fox, Senior Planner  
Planning and Zoning Department

*KL Fox*

DATE: January 3, 2017

RE: **NPA-2016-0014.01 – 4500 Nuckols Crossing Road**  
Request for Postponement by Applicant

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The Applicant requests a postponement of the above-referenced neighborhood plan amendment case to February 28, 2017. This is the Applicants first request for postponement to allow a meeting with the neighborhood(s) and file an associated rezoning request (see attached letter).

Thrower Design

510 S. Congress Avenue, Ste. 207  
P. O. Box 41957  
Austin, Texas 78704  
(512) 476-4456

December 1, 2016

Mr. Greg Guernsey  
Director  
Planning and Zoning Department  
City of Austin  
PO Box 1088  
Austin, Texas 78767

RE: NPA-2016-0014.01 – 4500 Nuckols Crossing

Dear Mr. Guernsey,

As the Agent representing the property owner in this Neighborhood Plan Amendment case, we respectfully request a postponement of the public hearing with the Planning and Zoning Commission from January 10, 2017 to February 28, 2017. This is the Applicants first request for postponement.

The postponement is requested in order to allow a meeting with the Neighborhood(s). Additionally, the postponement will allow time to file the associated rezoning for the subject property. In doing so, the rezoning and NPA applications will move through the review and public hearing process concurrently and more efficiently.

If you have any comments, concerns or questions, please contact me at my office.

Sincerely,

*A. Ron Thrower*

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